

# Richland County Mental Health & Recovery Services Board

## Meeting Minutes July 17, 2012

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**Present:** Vivian Winters, Dave Krenrick, Kelsey Gledhill, Dick Walters, Cliff Schutjer, Jan Winbigler, Jeff O'Brien, Bobbi Swank, Laurence Rawls, Gerald Bartman, Joann Hipsher, Andy Medwid

**Excused:** Lanette Remaley, Dr. Jay Haar,

**Staff Present:** Joe Trolian, Carolyn Muth, Sherry Branham, Nancy Kaufman

**Visitors:** WMFD, Mary Kay Pierce, Veronica Groff

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*Laurence Rawls called the meeting to order at 5:00 p.m. and led members and guests in the Pledge of Allegiance.*

*Board Member roll call was recorded and a quorum established.*

*Joe introduced a new Board member, Vivian Winters, who is the Director of Mental Health at the 179<sup>th</sup> Air National Guard Unit. The oath of office was then administered to Vivian.*

\***Approval of June 19, 2012 Meeting Minutes** – Laurence Rawls

*Jeff O'Brien motioned to approve the June 19, 2012 minutes. Dave Krenrick seconded. It was approved unanimously.*

\* **Motion to approve expenditures for last half of June and first half of July**– Laurence Rawls

*Jan Winbigler motioned to approve the expenditures for the last half of June and the first half of July. Joann Hipsher seconded. There were no questions, and the motion was approved unanimously.*

**Cash Position** – Carolyn Muth

*The cash beginning balance as of May 31, 2012 was \$5,667,206.20. Total revenue for June was \$642,106.37. Expenditures for the same period were \$824,444.02, leaving a balance of \$5,484,868.55. This is a decrease of \$182,337.65.*

**Liaison's and President's reports** – Laurence Rawls

*Joann Hipsher reported that CACY is having a garage sale to dispose of unneeded items. They have been busy reorganizing their office and are continuing to work on their budget.*

**Executive Session** – To discuss personnel matters

*Andy Medwid motioned to go into Executive Session to discuss personnel matters. Dick Walters seconded. A roll-call vote was then taken to approve the motion. The results are as follows: Gerald Bartman – yes, Kelsey Gledhill – yes, Joann Hipsher – yes, Dave Krenrick – yes, Andy Medwid – yes, Jeff O'Brien – yes, Laurence Rawls – yes, Cliff Schutjer – yes, Bobbi Swank – yes, Dick Walters – yes, Jan Winbigler – yes, Vivian*

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*Winters – yes. Staff and visitors were then excused. At the end of the Executive Session, another roll-call vote was taken to resume the open meeting. The results are as follows: Gerald Bartman – yes, Kelsey Gledhill – yes, Joann Hipsher – yes, David Krenrick – yes, Andy Medwid – yes, Jeff O’Brien – yes, Laurence Rawls – yes, Cliff Schutjer – yes, Bobbi Swank – yes, Dick Walters – yes, Jan Winbigler – yes, Vivian Winters – yes.*

### **Director’s report – Joe Trolian**

*Joe began by welcoming Vivian to the Board. She is filling a Mental Health professional spot that is difficult to fill. He then announced that Brian Garverick and Melodye James have resigned. Both of them would consider coming back in the future if their schedules and health permit.*

*Joe is one of ten Board Directors on the State 340 Committee. One of the things Joe is hoping this Committee will do is to reduce the number of board members required for a county board as it is very difficult to fill all 18 positions.*

*We have received unofficial notice that Richland County has been selected for a SAMSHA grant to cover the cost of training doctors for medication assisted treatment.*

*Veronica Groff then talked about a \$10,000 State of Ohio suicide prevention grant The Center received. This grant will allow them to do risk assessments in the high school. She commended her staff for all their hard work in applying for and receiving this grant. We received a three county grant for gatekeeper training with the Margaret Clark Morgan Foundation. This grant will be used to train the trainers.*

*Tom is missing from the Board meeting as he is working diligently on the new billing & tracking system to replace the MACSIS system. The MACSIS System is very antiquated. The new system will have some very nice bells and whistles. Tom has been putting a lot of time into it. All but one of our contract agencies have signed on to this new program with us. We have not had a chance to meet with the remaining agency yet.*

*Sherry announced we will once again have a booth at the Richland County Fair. A volunteer sign-up sheet was available for any Board member wishing to help out.*

*Professional Ethics training will be held September 28<sup>th</sup> at the Children’s Services building with Bill Hegarty doing the training. Anyone interested should contact the Board office to register.*

*The fifth annual RSVP Conference will be held September 26<sup>th</sup> in collaboration with the Wayne/Holmes, and Ashland County Boards.*

*The AOD committee will need to meet several times to plan activities for Recovery Month in September. Sherry announced the dates of the committee meetings.*

*A Suicide Prevention Coalition meeting is scheduled for July 23<sup>rd</sup> here at the Board office at noon.*

*Joe announced that by the time we meet again in September, the Board’s new website will be up and running.*

*He reminded everyone that the Board does not meet in the month of August.*

### **Old Business**

none

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### New Business

*None*

### Future Agenda Items

*None*

### \*Adjournment

*Andy Medwid* motioned to adjourn and *Kelsey Gledhill* Seconded. The meeting adjourned at 6:00 p.m.

**ATTESTED BY:**

**PRESIDING:**

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*Jan Winbigler, Secretary*

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*Laurence Rawls, President*