

# Richland County Mental Health & Recovery Services Board

## Meeting Minutes November 19, 2013

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**Present:** Dave Krenrick, Jan Winbigler, Dick Walters, Lanette Remaley, Anthony Taylor, Jeff O'Brien, Mary Bolin, Barb Blanton, Monica Durham, Andy Medwid

**Excused:** Vivian Winters, Dr. Haar, Kelsey Gledhill, Gerald Bartman

**Staff Present:** Joe Trolian, Carolyn Muth, Sherry Branham, Nancy Kaufman

**Visitors:** Mary Kay Pierce, WMFD, Veronica Groff

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*Lanette Remaley called the meeting to order at 5:30 p.m.*

*Board member roll call was recorded and a quorum established.*

**\*Approval of October 16, 2013 Meeting Minutes** - Lanette Remaley

*Andy Medwid motioned to approve the October 16, 2013 meeting minutes. Jeff O'Brien seconded. There were no questions, and the motion was approved unanimously.*

**\*Approval of Expenditures for Last Half of October and First Half of November** - Lanette Remaley

*Dick Walters motioned to approve the expenditures for the last half of October and the first half of November, Dave Krenrick seconded. There were no questions, and the motion was approved unanimously.*

**Cash Position** - Carolyn Muth

*The cash beginning balance as of September 30, 2013 was \$5,807,772.48. Total revenue for the month of October was \$69,077.97. Expenditures for the same period were \$455,811.30 leaving a fund balance of \$5,421,039.15. This is a decrease of \$386,733.33.*

**Finance Committee Report** - Andy Medwid

*The Finance Committee met November 12<sup>th</sup> and the minutes from that meeting were distributed. Andy reported that we are having some issues getting final numbers for SAPT funding for FY2014. Joe gave an update stating the very next morning after the committee meeting, we did receive the breakdown of the SAPT. We now have a much better picture. At the meeting, Joe gave an update on the difficulty with the healthcare website. He has tried multiple times to access the website to get information, but has not been successful. When he is able to get a side by side comparison of the healthcare plans available for Richland County, he will send that out. The FY2013 revenue numbers look good, and FY2014 is pretty much on track. The Community Plan was sent via email to all Board members.*

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### Liaisons & President's reports - Lanette Remaley

*None*

### \*Community Plan Approval - Joe Trolian

*Joe announced that each Board member should have received an email containing the Community Plan. Dick Walters commented this is the most comprehensive report he has seen in his years on the Board. He wanted to publicly commend Joe for a job well done. Dave Krenrick motioned to approve the FY14 Community Plan and Jan Winbigler seconded. The motion was approved unanimously. A complete copy of the Community Plan will be available on our website and a copy will be sent to each of our providers.*

### \*Policies & Procedures Approval - Sherry Branham

*Sherry gave an update on the revisions to the Board policies and procedures that are necessary for the Culture of Quality recertification which will take place in January. Joe has reviewed and signed the procedures, however, the policies must be reviewed and approved by the Board. She thanked Andy Medwid, Dick Walters and Dave Krenrick for carefully reviewing each of the policies.*

*Sherry advised the Governing Board that all policies had general edits including heading, numerical and title changes. Other specific changes occurred to policies including the following:*

*Liability Insurance and Indemnification of Board and Staff Members Policy was edited. The Board is covered under the Richland County CORSA Insurance and Dick Walters has reviewed a copy of the coverage. There were concerns regarding the member deductible which were addressed with Risk Management. The deductible increased from \$2,500 to \$10,000 to \$25,000 without notification to the Board. Joe Trolian commended Dick Walters for catching this change. Joe contacted Commissioner Olson regarding this concern and not having been notified. Sherry revised the Board policy requiring the Board to request a copy of the coverage on an annual basis during the annual budgeting process.*

*The Board Health & Safety Policy was changed to be in compliance with the policy of Richland County.*

*The Employee Recruitment, Selection and Hiring Policy had some changes that give the Executive Director the authority to make decisions regarding probationary periods for new hire or promotions.*

*The Board packet included a spreadsheet listing all of the changes.*

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*Andy Medwid motioned to approve the policies. Jeff O'Brien seconded, and the motion was approved unanimously.*

### **\*Director's Report - Joe Trolian**

*The Community Plan reflects some changes with regards to healthcare reform. Medicaid expansion will likely go through. The Supreme Court should have their decision by mid-December. We are moving forward as if this is going through, but will keep you posted. We are basically going to have a brand new system next year as we will not have an indigent population. Joe has been trying to access the Affordable Healthcare website to do a side by side comparison of the plans available so we can identify where the gaps are. Case management will not be included in Medicare, so we will need to be able to fund that. We may also see limits in group counseling or other types of services. We really can't make a decision until we see these plans. In January and February, Joe will be meeting with the Program Committee and the Finance Committee to work out the programs for next year. He sees an opportunity to really fill some gaps that have been in existence for a long time.*

*Congratulations to Carolyn for passing the SAR audit with flying colors. The only real finding was actually not our fault, but a miscommunication with the County. Overall, it went very smoothly.*

*The Culture of Quality review is January 15<sup>th</sup> and 16<sup>th</sup>. By the time we meet in January, we will already be through it. This is for another 3 year certification.*

*Recovery Conference planning is underway for next May. The Crawford-Marion Board is joining with us for this conference. If you are interested in helping to plan, please contact Sherry. This is a real community effort.*

*This will be Jan Winbigler's final meeting. She is resigning effective December 31, 2013. She has been an important part of the Board for a number of years, and we are sad to see her go. If you know of anyone who would be interested in filling her position on the Board, please let us know.*

*There is no meeting in December.*

### **Old Business**

*None*

### **New Business**

*None*

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### Future Agenda Items

*None*

### \*Adjournment

*Andy Medwid* motioned to adjourn the meeting and *Dick Walters* seconded. The meeting was adjourned at 6:05 p.m.

**ATTESTED BY:**

**PRESIDING:**

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*Dick Walters, Secretary*

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*Lanette Remaley, Chair*