

# Richland County Mental Health & Recovery Services Board

## Meeting Minutes September 17, 2013

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**Present:** Dick Walters, Dr. Jay Haar, Jan Winbigler, Jeff O'Brien, Lanette Remaley, Monica Durham, Mary Bolin, Gerald Bartman, Kelsey Gledhill

**Excused:** Dave Krenrick, Vivian Winters, Andy Medwid, Barbara Blanton

**Unexcused:** Bobbi Swank

**Staff Present:** Joe Trolian, Carolyn Muth, Sherry Branham, Nancy Kaufman

**Visitors:** Mary Kay Pierce, Veronica Groff

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*Lanette Remaley called the meeting to order at 5:36 p.m.*

*Two new members were in attendance, Mary Bolin and Monica Durham. The Oath of Office was administered by Carolyn Muth.*

*Following the Oath of Office, Board member roll call was recorded and a quorum established.*

**\*Approval of June 18, 2013 Meeting Minutes** - Lanette Remaley

*Kelsey Gledhill motioned to approve the June 18, 2013 meeting minutes. Jan Winbigler seconded. There were no questions and the motion was approved unanimously.*

**\*Approval of July 16, 2013 Meeting Minutes** - Lanette Remaley

*Jan Winbigler motioned to approve the July 16, 2013 meeting minutes. Jeff O'Brien seconded, and it was approved unanimously.*

**\*Approval of Expenditures for Last Half of June and First Half of July** - Lanette Remaley

*Jan Winbigler motioned to approve the expenditures for the last half of June and the first half of July. Monica Durham seconded. There were no questions and the motion was approved unanimously.*

**\*Approval of Expenditures for Last Half of July and all of August** - Lanette Remaley

*Mary Bolin motioned to approve the expenditures for the last half of July and all of August. Jeff O'Brien seconded. There were no questions and the motion was approved unanimously.*

**Cash Position** - Carolyn Muth

*Carolyn distributed corrected Cash Position statements and explained the change. The Richland County auditor implemented new accounting software and during the transition, the balance being moved over was listed as revenue. Once Carolyn discovered this, she was able to correct her statements and reports.*

*There were two months' statements to go over since the Board did not meet in August. The cash beginning balance as of June 30, 2013 was \$5,304,980.62. Total revenue for the month of June was \$65,928.03. Expenditures for the same period were \$397,750.29 leaving a balance of \$4,973,158.36. This is a decrease of \$331,822.26.*

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*The cash beginning balance as of July 31, 2013 was \$4,973,158.36. Total revenue for August was \$1,418,039.41. Total expenditures for the same period were \$410,882.87 leaving a balance of \$5,980,314.90. This is an increase of \$1,007,156.54.*

### **Liaisons & President's reports** - Lanette Remaley

*There were no liaisons or president's reports given.*

### **\*Director's report** - Joe Trolan

*Joe began by welcoming Monica & Mary to the Board. He announced there will be one more new Board member starting in October who will be replacing Dr. Rawls who resigned to devote more time to his ministry.*

*Joe then went over several state budget issues. ODMHAS, which is the combined ODMH & ODADAS Departments, is working to clean up the ODADAS books. This will take some time. They keep promising updated numbers. Hopefully there will be clear numbers to report by October.*

*With the finalization of the combination of the departments, we have been given permission to move from an eighteen member Board to a fourteen member Board if the Board chooses. Joe went over the positions, for example, how many Board members would be commissioner appointed, consumers or mental health professionals. Lanette then asked for a motion to change from an eighteen member Board to a fourteen member Board. **Dick Walters** made that motion and **Gerald Bartman** seconded it. It was approved unanimously. Joe will now submit this to the County Commissioners for approval. If they approve, it will then be sent to the State for approval.*

*Joe has received a request from the Area Agency on Aging to endorse their levy. As his name is recognized throughout the community as the Director of the Board, he asked for the Board's approval before endorsing it. Area Agency on Aging would also like to make a presentation to the Board in October, and will likely ask for a Board endorsement at that time. We are actually working closely with them to coordinate some services. In the past, many people with mental illnesses did not live long enough to need their services. With better treatment available, people are living longer, and are turning to the Area Agency on Aging for help.*

*With the passing of Tom Chambers, the Board staff has been discussing various ways to honor him both for his service here at the Board and also for his military service. We are proposing the installation of a lighted flag pole in front of the building that would have a memorial plaque on it. All in attendance agreed this would be a suitable memorial.*

*Joe emailed the Capital plan to Board members prior to this meeting. He will be submitting this on Friday. Richland County was on the capital plan this year with the crisis unit expansion.*

*The Work Readiness Program will be starting the first pilot program Oct 8<sup>th</sup>. Tim Batdorf at Three C Counseling has been working on it along with a number of other county agencies. This is truly a collaborative effort. The pilot will run in October, then we will evaluate it in November and December. There are plans to have several more classes in 2014. Joe has been contacted by several other counties asking for information about this project.*

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*Joe asked Sherry to give an update on Recovery Month. She went over several events remaining this month. The largest event will be Robby's Voice: Break the Silence at Ontario Middle School on September 26, 2013. CACY will kick off Drug Free Prevention Month October 1st at Mansfield Senior High School. The Mental Health & Recovery Services Board will offer an ethics training on October 2nd.*

*Joe and Sherry have done proclamations in all areas of the county, and the mayors all seem to be very interested in the Work Readiness program.*

*Joe distributed a Table of Organization for the Board staff. He explained he has recently done some reorganization to divide Tom's duties among the current staff. He also announced that Kelli Gollihue is leaving and Brenda Miller will be the Enrollment/Fiscal Specialist.*

*Joe explained the change to the Indigent Bed contract. With this change we will be able to provide services at the jail, and coordinate follow up services when released. There will also be increased crisis support and transportation to and from the State hospital. One concern was that family members would have more difficulty visiting, but this problem could be resolved with the teleconferencing capabilities at Heartland and at Catalyst.*

### **Finance Committee Report** - Dick Walters

*Dick reported the committee meeting was wonderfully uneventful. All of the issues discussed were already addressed in the Director's report or the Cash Position Statement report.*

### **Old Business**

*none*

### **New Business**

*none*

### **Future Agenda Items**

*none*

### **\*Adjournment**

*Jeff O'Brien motioned to adjourn the meeting and Jerry Bartman seconded. The meeting was adjourned at 6:13 p.m.*

**ATTESTED BY:**

**PRESIDING:**

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Jan Winbigler, Temporary Secretary

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Lanette Remaley, Chair

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