

Richland County Mental Health & Recovery Services Board

Meeting Minutes January 19, 2016

Present: Monica Durham, Kelsey Gledhill, Jay Haar, Andy Medwid, Patricia Prendergast, Anthony Taylor, Brett Toward, Gerald Bartman, Sue Bemiller, Ronald Moton, Andy Waldruff

Excused: Barbara Blanton, Dave Krenrick, Kym Lamb

Unexcused:

Staff Present: Joe Trolian, Carolyn Muth, Angie Parker, Debbie Ammons

Guests: Mary Kay Pierce

Andy Medwid called the meeting to order at 5:30 P.M.

Following the Pledge of Allegiance, Board member roll call was recorded and a quorum was established.

1. * Approval of November 17, 2015 meeting minutes - Andy Medwid

Medwid asked if there was a motion to approve the November 17, 2015 meeting minutes.

Durham motioned to approve the November 17, 2015 meeting minutes. Moton seconded. There was no discussion and the motion was approved unanimously. Motion carried.

2. * Motion to approve expenditures for the last half of November, all of December and the first half of January 2016 - Andy Medwid

Medwid asked if there was a motion to approve the last half of November, all of December and the first half of January 2016 expenditures. Bartman motioned to approve the expenditures and Moton seconded. The motion was approved unanimously. Motion carried.

3. Cash Position - Carolyn Muth

Muth reported the month of November was included in your packet. After the packet was mailed the month of December was closed and the report completed. This report will be on both the months of November and December 2015 combined. The cash position beginning balance on November 1, 2015 was \$5,107,223.24. Total revenue collected in November and December 2015 combined is \$636,755.10. Expenditures for the same period were \$729,612.55, leaving a fund balance on December 31, 2015 of \$5,014,365.79. This is a decrease in cash of \$92,857.45. Medwid asked if there was anything to be concerned about; Muth responded no, expenditures are usually low in the month of December due to the County Auditor closing down mid-month to close out the year. The chart in your packet does not have the December information on it but you will see that the fund normally goes down in December-January timeframe.

4. *Review and Approval of Policies and Procedures - Joe Trolian

Trolian went over all of the Policy and Procedures. Some questions, discussions and more detailed explanations were given at the time each of them were read and voted on.

I-A.2 Compliance with Sunshine Laws - Medwid asked if there was a motion to approve. Toward motioned to approve and Moton seconded. The motion was approved unanimously. Motion carried.

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IV-A.3 Employee Compensation and Benefits Policy - Medwid asked if there was a motion to approve. Taylor motioned to approve and Bartman seconded. The motion was approved unanimously. Motion carried.

VII-B.1 Board Provider Contracts and Contracting Policy - Medwid asked if there was a motion to approve. Moton motioned to approve and Bartman seconded. The motion was approved unanimously. Motion carried.

VII-B.4 Agency Contract Execution Procedure - this is a procedure only and not a policy. It was not required to vote on.

5. Liaison's and Presidents reports - Andrew Medwid

Medwid mentioned that Catalyst will be having their Telethon on February 6th. Catalyst is in need of new Board members. Trolian also talked about the 25th Rehab Telethon. He will be hosting it, at 3:00 PM for WMFD. Trolian said he has sang before when challenged and that he would do anything to bring money in for the telethon. Medwid wanted to be sure that was noted in the Board minutes, at which time Trolian recanted, saying he would do ALMOST anything to help bring in money for the Rehab Telethon.

6. Executive Director's Report - Joe Trolian

Trolian reported that Landa Harrison will be back with the results from the agencies for the Community of Care. Also the community plan will go out in March. Trolian announced we will be having our Annual Dinner and Award Dinner combined this year. More casual and more public. It will be held March 15th. More information and details will be coming soon.

7. Old Business

Gledhill asked what is the Mental Health, addiction alert system. Trolian replied that people are wanting more information and data, which we keep, on all the growth of or decreases or spikes in suicides, drugs, accidents, overdose etc...Trolian would like to get a Focus Group together of 6-10 people receiving treatment that are between the ages of 18 - 30. To talk about effective communication.

8. New Business

None to report.

9. Future Agenda Items

None to report.

10.*Adjournment

Toward motioned to adjourn the meeting and Moton seconded. The meeting was adjourned at 6:35 P.M.

ATTESTED BY:

PRESIDING:

Monica Durham, Vice Chair

Andy Medwid, Chair

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